

Pebble Creek PTO Meeting Agenda

May 6, 2021

Attendees: Sarah Seidel, Adrienne Shields, Leslie Stewart, Kate Moriawetz, Ali Massey, Ashley Schoenvogel, Kelly Chambers, Monica Palma-Flores, Lara Clark, Staci Cocanougher, Ashley Kortis, Nichole Rodriguez, Sarah Dixon, Natalie Johnson, Andria Kastner, Jennifer Nations

Guests:

PCE Representative:

- I. **Call to Order**
 - A. Adrienne Shields called the meeting to order at 12:00pm.
- II. **Welcome Guests and Introductions**
- III. **Approval of Minutes from March 2021 Meeting**
 - A. Lara Clark made a motion to approve the minutes; Staci Cocanougher seconded the motion
- IV. **Treasurer's Report – Leslie Stewart**
 - A. **Beginning balance 3/1:** 31,754
 - B. March Activity: 10,880
 - C. Balance March 3/31: 42,633
 - D. April Activity: 15,273
 - E. Balance April 4/30: \$57,907
- V. **Principal's Report - Blaire Grande**
 - A. Working on details for next year right now.
 - B. School is currently opening up for families, focusing on 4th grade first.
- VI. **New Business – Adrienne Shields**
 - A. Vote on proposed PTO Roster for the 2021-22 school year
 1. Nichole Rodriguez made a motion to approve the budget, Ali Massey seconded the motion
 - B. Vote on proposed PTO Budget for 2021-22 school year.
 1. Jennifer Nations made a motion to approve the budget; Lara Clark seconded the motion.
 - C. PCE PTO Positions still available (as of 05/06/2021): (2) Sponsorships; (1) Carnival Games; (1) Carnival Food; (1) Silent Auction; (1) Carnival Décor/Promotions; (1)

Field Day; (1) Promotions; (1) VIPS; (2) Yearbook. If you know of anyone who is interested in helping on our Board, please have them email Adrienne Shields at adrienne.shields@gmail.com or Sarah Seidel at sbseidel@gmail.com.

D. Results of the Dance Fit Boosterthon 2021

1. Total inflows were around \$31,000; cost was \$1,000 + 24% of inflows (around \$8,400). \$22,606 is what PTO earned.

E. PC Carnival is scheduled for **Friday, November 12th from 5 PM – 9 PM**. Silent Auction is currently scheduled to start online the week before Carnival.

VII. **Committee Reports and Updates**

A. **Sponsorships** – Maegan Jackson and Katherine Kleeman (currently both positions open)

1. Need to set a hard deadline for companies to send in their money; still waiting on several checks from sponsors (7 checks received; 7 still outstanding).

B. **Book Fair** – Kelly Chambers, Monica Palma and Erica Hightower (next year – Kelly Chambers and Monica Palma)

1. Our total sales of the BOGO book fair were \$8916.78. We earned \$825.61 in Scholastic Dollars. As you can see...this fair was INCREDIBLY successful!!!
2. Mrs. Jankowski will need some volunteers soon for helping with end of year library inventory.

C. **Field Day** – Kate Morawietz (currently position is open)

1. Field Day 8:30-11 2nd-4th then 12:30-2:30 K-1st. We have volunteers signed up for the different shifts but if you have not signed up yet and are interested, please let me know and we will see if there are openings left in your grade level.
2. Details are still being worked out but right now the plan is to have pre-printed volunteer tags and I will be at a table out front checking you in. Please find Kate & I will let you know your station. Thank you for volunteering!

D. **Food Drive** – Nichole Rodriguez (next year – Nichole Rodriguez and 1 open position)

1. 8,773 pounds collected!
2. 4th grade won, barely 2,571 pounds
 - A. They get suckers and an extra recess as reward

E. **Promotions** – Lara Clark (next year – Ashley Kortis and 1 open position)

1. I Heart Mac N Cheese: \$33 earned
2. Waiting to hear back for May Spirit Night – hoping for an ice cream place
3. Box Tops: all digital at this point; make sure you download app and create your account. Very simple.

- A. Earned \$61 on Box Tops this year – much lower than in previous years
- F. **School Supplies** – Monica Brown (next year – Staci Cocanougher)
 - 1. The link to order is available.
 - 2. When you place an order with Wilton's, it will say "Internal error", but the order is going through. Do not place your order multiple times.
 - 3. Deadline is June 18th.
- G. **T-Shirts** – Ashlee Schoenvogel and Monica Palma (next year – same)
 - 1. Working on artwork – will depend on budget
 - 2. Ashlee will send out the design once it is finalized.
- H. **Variety Show** – Staci Cocanougher and Whitney Kriel (next year – Ali Massey and Nichole Rodriguez)
 - 1. Now will get to be in person and parents are invited!
 - 2. Will be held on the evening of May 25th.
 - 3. Dress Rehearsal will be a performance for the students.
 - 4. 18 acts + a lot of greeters + 2 MCs + a lot of stagehands
- I. Yearbooks
 - 1. Currently in and getting ready to be distributed
 - 2. Ended with 3 extra, after waitlist was filled.
 - 3. Will pay the invoice after selling the 3 extra.

Thank you for your wonderful service to Pebble Creek Elementary!

Next PTO Meeting scheduled for Thursday, September 2nd at 12pm