

Pebble Creek Elementary PTO Meeting May 5, 2016

Attendees: Casey Abbeglen, Goly Apgar, Sandy Beavers, Stefanie Davidson, Tammie Dawson, Kara Gidley, Jennifer Greeley, Shawn Henderson, Jill Homeyer, Lisa Hunziker, Jessica Koeneman, Kari Krueger, Susan Mabry, Tammy Mogford, Samia Mohtar, Kate Morawietz, Hanna Page, Sarah Riggs, Adrienne Shields, Ginger Urso, Deborah Veley and Chris Williams

Guests: Kelly Chambers, Dory Moore, Whitney Kriel, Cheryl Robison, and Annette Roraback

I. Call to Order

- a. The meeting was called to order at 12:04 PM by Kim Russell.

II. Approval of Minutes

- a. A motion was made by Susan Mabry to accept the April 2016 minutes. A second was made by Kate Morawietz. Motion passed. Minutes were approved.

III. Treasurer's Report - Susan Mabry

- a. Financial information for April was presented. Balance is larger than usual due to Carnival.
- b. If you have any reimbursements, you must get the check request to Susan prior to school ending.
- c. If you have questions, please contact Susan Mabry.
- d. Balance Sheet:
 - i. Starting Balance: \$85,501.93
 - ii. Deposits: \$2,691.73
 - iii. Disbursements: \$2,363.79
 - iv. Ending Balance: \$85,829.87

IV. Principal's Report - Annette Roraback

- i. Leadership Team Meeting Updates: Chrissy's Closet is going amazingly well. There are so many donations that space is becoming a challenge. We will continue taking donations. Hangers are not needed. We greatly appreciate all of the donations. Next year, we may have 4th graders sort through the items. Pride Cleaners has donated their services to clean all of the items. The store will open in August.
- ii. Re-zoning Committee: there are 39 members on the committee from CSISD. Adrienne Shields, PCE PTO, is on the committee. Every area of CSISD is represented by CSISD parents. CSISD Board and faculty members are also on the committee. There will be several meetings and then the committee will make a recommendation and present it to the District.
- iii. Kindergarten Round-Up: We had a different format from last year. The Round-up was done in one evening rather than four days. Response was great. They introduced staff and gave an overview of the day in the life of a Kindergartner.
- iv. STAAR Camp: STAAR Camp is currently taking place. STAAR testing will take place on May 9th and 10th. The school will be closed to the public at that time.
- v. 4th Grade Luncheon: Luncheon will take place on May 20th and will educate the 4th graders on etiquette. This is open to 4th grade PTO Board parents (parents will need to pay for their lunches). This is a PTO sponsored event.
- vi. Staffing: At this time, we know about the current changes: Nurse Mel will not be returning. She and her husband are relocation to San Antonio. Yvonne Adame (from Ft. Worth) has been recommended for hire. Our attendance is going to decrease next year due to the purchase of Windsor Pointe Apartments. There will be four Kindergarten classes (Gideon is going to Rock Prairie) and 4th grade will be reduced to five classes.

- vii. May 31 – building will be shut down for renovation. One portable will be moved to another school. All classrooms will be painted. Everything has to be removed from the walls. Volunteers will be requested to assist with taking things off the walls.
- viii. We are wrapping up our 20th Year as Pebble Creek Elementary. We will have new paint, new walls and may do something special in the fall to celebrate. If you have ideas for celebrations, please let Mrs. Roraback know.
- ix. Kinder celebration will be at 9:15 AM. Parents will be notified.

V. New Business

a. Disbursement of Current Funds – Kim Russell:

- i. Bids were presented and were available for review. CSISD will be contributing \$6,000 toward the sound system. At this time, we cannot vote on the sound system because IT related needs have to be approved by the technology specialists at the District level.

Other items discussed included:

- 1. Gym Equipment
- 2. Library Furniture
- 3. Shade Cover
- 4. Sound System
- 5. iPads
- 6. Pond Pump
- ii. Shade Cover: Decision was made to move forward with a shade cover and options were discussed. Each one has a ten-year warranty. Susan Mabry moved to purchase the Mariner shade cover and it was seconded by Lisa Hunziker. There was one abstention. The motion passed.
- iii. Susan Mabry moved to purchase the gym equipment. It was seconded by Casey Abbeglen. Motion passed.
- iv. Kari Krueger moved to table the Library Equipment and Sound System until further information is received. Susan Mabry seconded the motion. Motion passed.

b. Adoption of 2016-2017 Budget – Susan Mabry:

- i. Susan Mabry presented the proposed budget for the 2016-2017 school year. Presentation included current budget, proposed budget for next year and notes regarding the differences.
- ii. Kate Morawietz moved to accept the budget. Jill Homeyer seconded. The motion passed.

c. PTO Scholarship – Kim Russell:

- i. We are pleased to announce the PTO scholarship recipient is former Panther Dia Girimaji.

VI. Committee Reports and Updates

a. Spring Book Drive – Chris Williams:

- i. Spring BOGO Book Fair will be held Thursday, May 12th from 7:45-5:30 and Friday, May 13th from 7:45-3:30.
- ii. Volunteers are still needed for book fair. Please contact Chris Williams. Set up will be on Wednesday from 2-4.

b. Field Day – Jessica Koeneman:

- i. Tuesday, May 17th.
- ii. Volunteers are needed at 7:30 to help set up and for the field day.
- iii. All classes will be participating in field day at the same time.

c. Food Drive – Kim Russell/Samia:

- i. Food Drive was a huge success. Thanks to all for the participation.

d. Staff Relations – Deborah Velej:

- i. End of year staff luncheon was this past Tuesday. Thanks to the PTO for sharing the desserts.
- ii. There is one more staff meeting and donations would be greatly appreciated.
- iii. There are serving pieces that need to be claimed.

e. Variety Show – Shawn

- i. The Variety Show is scheduled for May 24th at 6:00PM.
- ii. Dress rehearsal is May 23rd from 1-3 pm.
- iii. Volunteers are needed to help manage the students the afternoon and night of the event.

f. Yearbook

- i. Yearbooks came in and had to be returned due to issues with printing.
- ii. New copies will be received May 23rd or 24th.
- iii. Volunteers are needed to help sort and distribute the yearbooks when they are received.

g. Chrissy's Closet – Kim Russell:

- i. A container is located in the school foyer. Items will be available for all family members with CSISD student(s).

h. Education Foundation – Lisa Hunziker:

- i. Lisa gave an update on the foundation and thanked everyone for their support.

VII. Acceptance of Board Slate

a. The 2016-2017 Board Slate was presented:

- i. President – Kim Russell
- ii. Vice President – Tammy Mogford
- iii. Secretary – Kari Krueger
- iv. Treasurer – Susan Mabry
- v. Communications – Kelly Chambers and Cheryl Robison
- vi. Sponsorships – Maegan Jackson and Nikki Norton
- vii. Book Fair – Beth Bondurant, Lisa Burdett and Chris Williams
- viii. Carnival – Jessica Koeneman and Tammy Mogford
- ix. Field Day – Jessica Koeneman and Samia Mohtar
- x. Fun Run/Food Drive – Candice Hermansen and Dory Moore
- xi. Garden – Jamie Cannon and Jenny Huang
- xii. Kinder Coordinators – Monica Brown and Holly McBerty
- xiii. Panthers Helping Panthers – Shawn Henderson
- xiv. Promotions – Goly Apgar and Stephanie Stapp
- xv. School Supplies – Monica Brown
- xvi. Staff Relations – Rebecca Melder, Hanna Page, Adrienne Shields and Deborah Veley
- xvii. T-Shirts – Lisa Hunziker and Kara Gidley
- xviii. Variety Show – Stefanie Davidson
- xix. VIPS – Whitney Kriel, Whitney Kriel and Lisa Maddock
- xx. Wee Deliver – Kate Morawetz and Sarah Riggs
- xxi. Yearbook – Sandy Beavers, Stefanie Davidson, Tammie Dawson and Andria Castner

b. Prior to voting on the slate, discussion took place regarding the addition of Kelly Chambers and Cheryl Robison as Communications Chairs and Jessica Koeneman and Tammy Mogford as Carnival Chairs. Susan Mabry moved to approve the changes. Deborah Veley seconded to approve the changes and the motion passed.

c. Lisa Hunziker then moved to accept the slate as presented. Susan Mabry seconded the motion and the motion passed.

VIII. Fundraising Plan for Next Year – Kim Russell/Susan Mabry:

a. Discussion regarding various fundraising options took place:

- i. Boosterthon and Carnival
- ii. Carnival without Boosterthon
- iii. Boosterthon and Carnival without Auction at Carnival

b. Lisa Hunziker moved to have a fundraiser in the fall of 2016 with details to be determined. Adrienne Shields seconded. Motion passed.

IX. Adjourn: Kim Russell adjourned the meeting at 1:27 pm.

Addendum A: Shade Cover Email Vote

- On May 18, 2016, Sarah Riggs moved to accept the revised bid of \$14,946 for the Mariner Shade Cover. Nikki Norton seconded the motion and the motion passed via an email vote.

Addendum B: Fall Fundraiser Email Vote

- On May 19, 2016, Tammy Mogford moved to approve Adventure Dash as the 2016 Fall Fundraiser. Jessica Koeneman seconded the motion and the motion passed via an email vote.

Addendum C: Pond Pump Email Vote

- On June 24, 2016, Kari Krueger moved to approve the purchase of a pond pump for \$509.99. Kate Morawietz seconded the motion and the motion passed via an email vote.

Addendum D: Cafeteria Audio/Video System

- On August 25, 2016, Susan Mabry moved to approve spending \$8,368 for an upgraded cafeteria audio/video system. Hanna Page seconded the motion. The motion passed via an email vote.

Respectfully submitted,

Kari Krueger

Kari Krueger
Secretary