

Pebble Creek Elementary PTO Meeting September 1, 2016

Attendees: Sandy Beavers, Beth Bondurant, Jamie Cannon, Kelly Chambers, Tammie Dawson, Kara Gidley, Shawn Henderson, Lisa Hunziker, Andria Kastner, Whitney Kriel, Kari Krueger, Susan Mabry, Lisa Maddock, Holly McBerty, Tammy Mogford, Dory Moore, Kate Morawietz, Nikki Norton, Hanna Page, Betty Pinney, Sarah Riggs, Cheryl Robison, Adrienne Shields, Stephanie Stapp, Deborah Velez and Chris Williams

Guests: Amanda Brittain, Staci Cocanougher, Megan Jonasson, Sarah Schuessler, Hearin Schmitt, Annette Roraback, Becky Rowlett, Kyle Whileyman

I. Call to Order

- a. The meeting was called to order at 12:05 PM by Tammy Mogford.

II. Welcome Guests

- a. Tammy welcomed everyone to the meeting and let guests know we are very pleased to have them. We encourage them to get plugged in and be a part of PTO. Our contact information is on the Pebble Creek PTO website. Please let any of us know if you have any questions. If you are interested in volunteering, let Tammy Mogford know.

III. Approval of Minutes

- a. A motion was made by Susan Mabry to accept the May 2016 minutes. A second was made by Lisa Hunziker. Motion passed. Minutes were approved.

IV. Treasurer's Report - Susan Mabry

- a. Financial information was presented:
 - i. Balance Sheet:
 1. Starting Balance: \$62,867.77
 2. Deposits: \$8,252.53
 3. Disbursements: \$6,902.21
 4. Ending Balance: \$64,218.09
 - ii. Forms
 1. Susan made available and explained the various forms used by PTO Members.
 2. Because we are a tax exempt organization, we cannot reimburse tax on expense requests. All members are encouraged to use the tax exempt form when making purchases on behalf of the Pebble Creek PTO.
 3. If anyone has questions regarding reimbursements or financial procedures, they are encouraged to ask Susan for information.

V. Principal's Report - Annette Roraback

- i. Mrs. Roraback welcomed everyone. It's been a great start to the year. Meet the Teacher was fantastic. Every kindergarten child attended/was represented.
- ii. Attendance is down this year and seems to be a trend at all of the CSISD Elementary Schools. Currently we have approximately 385 students in attendance.
- iii. Re-zoning Committee: the committee presented last night. Boundary adjustments are on CSISD website. A video of the meeting is also online and you can access the presentation. The presentation clearly and in detail explains how the new boundaries were identified. Adrienne Shields from Pebble Creek PTO was on the committee. Mrs. Roraback thanked Adrienne for her service and both she and Adrienne encouraged everyone to watch the video on the CSISD website for further details.
- iv. School Report Card: we did really well on our STAAR Testing last fall. Testing was the second week of May. As Dr. Ealy has said, we are not defined by this test but it is good information to have to continue to build on. A question was asked regarding STAAR being discontinued. At this point, we will continue to use the STAAR. Our voices can be heard at

the state level. In College Station, we have a community based accountability system. There is a Senator in Frisco that has mandated that the STAAR be removed. The State is asking to be reimbursed millions of dollars due to the technical glitches that occurred during last year's testing.

VI. New Business

a. PTO Procedures – Tammy Mogford:

- i. Please review the roster and make note of changes needing to be made.
- ii. The PTO has a box in the office where the teachers' boxes are located. Be sure to pick up items belonging to you or your committee.
- iii. Business Procedures and Committee Budgets
 1. Committees need to stay within their established budget. If additional funds are needed, the board must vote prior to commitment of funds.
 2. All flyers/PTO information sent home in Monday folders must be approved by the President or Vice President and the Principal or Academic Coordinator.
 3. All flyers/PTO information must be given to Brenda Welch the Wednesday prior to the Monday they will be distributed.
- iv. Minutes: please email committee notes to Kim Russell, Tammy Mogford and Kari Krueger to ensure inclusion in the minutes.
- v. Website: pebblecreekpto.org. Access to the online directory is password protected as is the board member's website.

b. Key Tags – Tammy Mogford:

- i. Key tags are available to help make entry into PCE and all CSISD schools more efficient.
- ii. As a thank you to Board Members, a key tag is available for those members who do not yet have one.

c. Teacher Grants – Tammy Mogford:

- i. Teacher grant requests are due September 26th.
- ii. If you are interested in serving on the grant review committee, please let Tammy know.
- iii. Another \$3,000 will be made available in the spring for new grant requests.

VII. Committee Reports, Voting and Updates

a. Library Furniture Vote – Tammy Mogford:

- i. A discussion took place regarding a vote to spend \$5,000 on new furniture for the library. After extensive discussion, Susan Mabry moved to approve the purchase of new furniture for the library. Betty Pinney seconded the motion. The majority of the board voted in favor of the motion. There was one abstention. The motion passed.

b. Adventure Dash – Tammy Mogford:

- i. Adventure Dash has replaced Boosterthon. It is a very similar fundraiser.
- ii. Pep Rally will be held on September 26th in the gym.
- iii. Dash Day is October 6th:
 1. 8:15 am – Kindergarten, 1st and 2nd
 2. 9:15 am – 3rd and 4th.
- iv. Volunteers will be needed the day of the dash.

c. Fundraising Vote – Tammy Mogford:

- i. The Adventure Dash fundraising goal of \$20,000 was presented and discussion followed regarding the proposed distribution of the funds. Our fundraising goal is \$31,000 minus expenses.
 1. \$8,500 for technology needs
 2. \$11,500 for library upgrades
- ii. Susan Mabry moved to approve the fundraising goals as presented. Hanna Page seconded the motion. Motion passed.

d. Communications – Kelly Chambers and Cheryl Robison:

- i. Please be sure to provide Kelly and Cheryl information to be included on the website, in the newsletter and on Facebook.
- e. Book Fair – Beth Bondurant, Lindsay Burdett and Chris Williams**
 - i. The fall book fair will be held in November.
 - ii. This is the only book fair that raises money for the school.
 - iii. Last year, we were able to provide 75 books for the library.
 - iv. The theme this year is a Pirate theme.
 - v. Tammy Mogford presented adding Pam Criscitello as a Book Fair Co-Chair. Susan Mabry moved to include Pam as a Co-Chair. Lisa Hunziker seconded the motion and the motion passed.
- f. Candy Cane Fun Run – Candace Hermansen and Dori Moore**
 - i. Candy Cane Fun Run will be held on December 10 from 9:00 am – 10:30 am.
- g. Carnival – Jessica Koeneman and Tammy Mogford:**
 - i. Carnival will be held on Saturday, March 4, 2017 from 11 am – 4 pm.
 - ii. There are still openings on the committee. If you are interested in serving, let Jessica or Tammy know.
 - iii. Carnival is our primary fundraiser of the year.
 - iv. Board Members are encouraged to donate an item(s) to the auction/kid's raffle.
 - v. Tammy Mogford presented adding Stephanie Stapp as a Carnival Co-Chair. Kari Krueger moved to include Stephanie as a Co-Chair. Susan Mabry seconded the motion and the motion passed.
- h. Garden – Jamie Canon and Jenny Huang:**
 - i. A new pond pump has been installed and students have been enjoying the pond.
 - ii. The potted plants are in need of water. If you are at school and are able to assist with keeping the potted plants watered, please do.
- i. Kinder Coordinators – Monica Brown and Holly McBerty:**
 - i. This is a great opportunity to help new PCE parents get assimilated into the school.
 - ii. Volunteers are needed for lunch duty.
- j. Panthers Helping Panthers – Shawn Henderson:**
 - i. No report at this time.
- k. Promotions – Goly Apgar and Stephanie Stapp:**
 - i. Farmhouse Creamery**
 - 1. Wednesday, September 14
 - 2. 3:00-10:00 pm
 - 3. 15% of proceeds will be donated to Pebble Creek Elementary
 - ii. HEB Boxtops for Education**
 - 1. Thursday, September 15
 - 2. Parking lot event with interactive games, photo booth and handouts. Special boxtop bonus opportunity will be available during the event.
 - 3. Locations: Holleman from 10 am – 2 pm and Tower Point from 3 pm – 7 pm.
- l. School Supplies – Monica Brown:**
 - i. While it's not a significant fundraiser, this was the largest school supply order ever placed.
- m. Staff Relations – Rebecca Melder, Hanna Page, Adrienne Shields and Deborah Velej**
 - i. Teacher favorite sheets are being collected and will be added to the PTO website.
 - ii. The 1st event was a back to school luncheon. Not everyone who signed up brought items. Everyone is encouraged to sign up and bring items.
 - iii. First faculty meeting will be on September 20th and items will be requested via Signup Genius.
 - iv. Room moms will be contacted to provide opportunities for others to be involved.
- n. Sponsorships – Maegan Jackson and Nikki Norton**
 - i. No report at this time.

- o. T-Shirts – Kara Gidley and Lisa Hunziker**
 - i. T-shirts have been ordered.
 - ii. Once the shirts arrive, additional shirts will be available for order for parents, etc.
 - iii. There will be a hoodie option again this year.
- p. VIPs – Whitney Kriel, Lisa Maddock and Betty Pinney**
 - i. Parent volunteer forms are currently being received by VIPs.
 - ii. If you have volunteer needs, let the committee know.
 - iii. All volunteers need to “apply” on the CSISD employment website so a background check can be performed.
- q. Wee Deliver – Kate Morawietz and Sarah Riggs**
 - i. Stamp submissions are being received.
 - ii. Stationery and stickers are needed.
- r. Yearbook – Sandy Beavers, Stefanie Davidson, Tammie Dawson and Andria Kastner**
 - i. Orders can be placed online for yearbooks. The deadline to order will be the end of October.
 - ii. You can upload pictures to the app or send them via email to pceyearbook@hotmail.com.
- VIII. Old Business – Tammy Mogford**
 - a. Shade Cover:**
 - i. The shade cover has been ordered and should be installed within the next few weeks.
- IX. Upcoming Dates**
 - a. September 5th – Student Holiday
 - b. September 7th – Student Council at 3:15 pm
 - c. September 12th – Chess/Scrabble Club Begins
 - d. September 22nd – 4th Grade Birthday Celebration
 - e. September 26th – 4th Grade Choir Begins
 - f. October 5th – Fall Pictures
 - g. October 6th – Adventure Dash and October PTO Meeting
 - h. Math Club will be held on Thursdays and is open to 3rd and 4th graders
- X. Adjourn: Tammy Mogford adjourned the meeting at 1:17 pm.**

Respectfully submitted,

Kari Krueger

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Secretary