

Pebble Creek PTO Meeting Minutes
February 1, 2018

Attendees: Sandy Beavers, Beth Bondurant, Brittany Bruggman, Kelly Chambers, Stefanie Davidson, Lisa Hunziker, Kara Gidley, Megan Jonasson, Kari Krueger, Amy Krupa, Charlsie McDaniel, Tammy Mogford, Jill Moore, Kate Morawietz, Sarah Riggs, Cheryl Robison, Alison Sawyer, Hearin Schmitt, Sarah Schuessler, and Adrienne Shields.

Pebble Creek Staff: Becky Rowlett, Anette Roraback

Guest: Shawna Thomas

- I. **Call to Order** – Tammy Mogford
 - A. Tammy called the meeting to order at 12:02 pm.
- II. **Approval of Minutes from January 2018 Meeting**
 - A. Cheryl Robison moved to approve the minutes from the January 2018 meeting. Sarah Schuessler seconded the motion. Motion passed.
- III. **Treasurer’s Report – Jill Moore**
 - A. Hitchcock funds haven’t been cashed yet so account balance is a little high.
 - B. Carnival income and expenses are beginning to be reflected.
 - C. Current Numbers:
 - Beginning Balance: \$35,117.01
 - Total Inflows: \$13,587.97
 - Total Outflows: \$2,158.07
 - Ending Balance: \$46,546.91
- IV. **Principal’s Report – Annette Roraback**
 - A. On the meeting agenda, there are some date changes:
 1. Teacher Appreciation has been changed to May 7-11.
 2. Math Club has been cancelled on February 7-8 because Mr. Whileyman will be at a conference.
 - B. The District has determined we need to rewrite the school curriculum for K-12 for language arts, math, science and social studies. A team has met with a national curriculum writing company. There will be Understanding By Design training on February 19th. We have found there are gaps in curriculum and similar groups of students are continuing to not meet standards. The goal of the rewrite is to close the gap. This could impact the curriculum for teachers and students in the 2018-2019 year.
 - C. Sondra Walker and Courtney Noynaert are part of Teacher Leadership Training this year. As part of this group, they are given the assignment of creating a new event. They have created a Parent’s Matter event to be held on Thursday, February 15th from 6:30-8:00. Several teachers, administrators as well as District employees will be hosting courses. Mrs. Roraback will also have a Q&A session. Parents can select 2 sessions. Texas A&M students will be providing child care. RSVP for childcare will be sent out in the Monday folders. This event is similar in nature to the Science Night that took place during the 2017-2018 year. Science Night was so well received that we will be doing it again.
 - D. Some of our teacher desks are 21 years old. They have found a desk they are interested in. The standard price/desk is over \$500 but the District gets a discount. Information is also being researched regarding teacher chairs as well. Chairs are approximately \$100 each.
 - E. CSISD will be hosting new family open houses in March. Chuck Glenewinkel is working on promotional videos for each campus. They will be filming next week. Mrs. Roraback is looking for feedback from PTO, teachers and students so that she can work on her messaging.
 - F. 50 Men Who Can Cook is Friday, February 3rd. It’s a great event benefiting the CSISD Education Foundation. The PCE team is making chili.
- V. New Business
 - A. **2017 – 2018 Board Applications – Tammy Mogford**

1. Positions still available: Food Drives (2), Garden (1), Kinder Coordinators (2), Staff Relations (2), Variety Show (2), VIPS (2) and Yearbook (1)

B. Citywide PTO – Tammy Mogford

- PTO Scholarship – We need volunteers to serve on the scholarship committee. We will be meeting in March to review applications and select a scholarship recipient. The recipient will be a high school senior who attended Pebble Creek Elementary for at least one year. The teachers and administrators also make a selection. \$500 is awarded from both PTO as well as PCE. Selection committee will most likely meet sometime during the last two weeks of March.
- Citywide dues are being raised from \$25 to \$50 a year in order to cover tax preparation fees.
- The spring food drive is being held April 23rd – 27th.
- Teacher appreciation week is May 7th – 11th.
- IRS tax-exempt guidelines will be forthcoming. We have a determination letter that allows us to purchase items tax exempt. We all fall under the umbrella but each have our own tax ID number. A new change this year is that we have to solicit under our PCE PTO ID number. All letters will have to be corrected. Our message will have to be closely scripted. Citywide PTO will provide guidance. All prior letters need to be disposed of.

C. Walk the Halls of Oakwood – Tammy Mogford

1. Incoming 5th graders can walk the halls of Oakwood from 5:00 – 6:00pm on February 27th. There will also a book fair and the orchestra will play from 5:00-5:30.

VI. Committee Reports and Updates

A. School Upgrades – Tammy Mogford

- Teacher Desks – in the beginning of the year, we approved \$21,500 for school betterment. Mrs. Roraback will take a poll to determine how many desks are needed. Thus far, we have spent \$5,500. Tammy will let us know when the funds have been spent.

B. Communications – Cheryl Robison and Kelly Chambers

- The February Newsletter goes out Tuesday February 20th. The February Newsletter content deadline information is Friday the 9th. Carnival flyer content deadline is February 2nd. Weekly emails for Carnival will begin on Monday.

C. Carnival – Megan Jonasson and Sarah Schuessler

- Upcoming meetings: Feb. 2nd, 16th, 23rd and 28th at 12:15pm.
- Upcoming deadlines: Basketball contest change and Silent Auction items due Feb. 16th and Basket donations are due Feb. 19th. Be sure to send in change and items for auction and kids raffle.
- Current Status: Sponsors at \$15K and Silent Auction at \$12K (value of items received).
- Party host signup on SignupGenius for pool party 5/31 (\$50), Minecraft 4/8 (\$65) and Jumping World 6/1 (\$50). Email Jessica Koeneman or Tammy Mogford if you're interested in hosting.
- We are looking for someone to shadow Samia Mohtar with Kids Raffle this year and take over for next year.

D. Promotions – Amy Krupa and Lara Clark

- We made \$116.39 from the Altitude spirit night.
- Upcoming spirit night: Texas Roadhouse on Monday, Feb. 26th. We receive 10% of the profits. Either tell them you are with Pebble Creek Elementary or bring your flyer. Mad Taco is on March 29th.
- Box Tops are due Wednesday, February 14. If anyone can assist with counting, it would be appreciated.

E. Staff Relations – Rebecca Melder, Adrienne Shields, Alison Sawyer

- Thanks to everyone for the assistance with the January meeting.
- The next faculty meeting February 20th. Please look for the signup sheet.
- A letter of thanks from a teacher was read.

F. Yearbook – Sandy Beavers, Stefanie Davidson, Andria Kastner, Heather Kotasenski

- We need your pictures!
- PTO Board picture was taken. A makeup session will take place for those not able to attend the meeting.

G. Upcoming Dates – Tammy Mogford

- Feb. 5th – 100 day of school, Chess/Scrabble 2:30pm, Choir Cats 3:00pm

- Feb. 7th – Counselor’s Day, Student Council 3:15pm
- Feb. 12th – Choir Cats 3:00pm, Hebrew Club 3:15pm
- Feb. 13th – Spring Picture Day
- Feb. 14th – Dollar Dress Up Day: Wear Red or Pink, Valentines Parties, Kindness Club 3:15pm
- Feb. 15rd – 1st Grade Field Trip – MSC OPAS
- Feb. 16th – 4th Grade Austin Field Trip, 1st Grade Birthday Celebration 10:15am
- Feb. 19th – Student Holiday
- Feb. 20th – Faculty Meeting
- Feb. 22nd – 2nd Grade Field Trip: Hard Hats for Little Heads
- Feb. 23rd – 4th Grade Living Museum
- Feb. 26th – Choir Cats 3:00pm, Hebrew Club 3:15pm
- March 1 – Next PTO Meeting

VII. **Meeting Adjourned at 12:55 pm by Tammy Mogford.**

Respectfully submitted,
Kari Krueger, Secretary