

Pebble Creek PTO Meeting Minutes

March 22, 2024

Attendees: Morgan Moore, Rachel Mayne, Megan Jonasson, Rachel Forrester, Stephanie Mitchell, Courtney Collins, Kyle George, Ann Hix, Eric Walters, Melissa Martin, Sarah Seidel, Steph Giblin, Ashlie Mobley, Katie Westerheim, Karli Brumbaugh, Hannah Carrocio, Ashlee Schoenvogel, Megan Kee

Guests:

PCE Representative: Sarah Dixon

Call to Order & Welcome: Megan called the meeting to order at 9:01am.

Race Update from Courtney & Steph – enter discount code: PCESTUDENT at checkout for \$15 off for students at PCE, and code STUDENT for any other students that want to register.

- Tshirts are in and look very good!
- Permit received
- Date/Time: April 20th at 8:00am
- Eric Walters to coordinate police officers for the route, need 2-3
- Still accepting donations for silent auction

Principal's Report – Blaire Grande

*Thank you to staff relations for all the hard work; the teachers have felt very appreciated and loved.

*Career day was a success!

*Solar Eclipse happening on April 8th; purchased a class set of glasses for each grade level

*Samik Mittal won the district spelling bee this year! Proud of him!

*Guardian Gala happening in the coming weeks – very excited about this. Planetarium, dancing, snacks, etc.

*Reclass \$535 from Literacy Library to Starr. This will cover the cost for the additional material the school has purchased for the Science, ELA and Math Starr sections. The Literacy Library will not need all the budgeted funds.

Ann Hix made a motion to approve, Steph Giblin seconded. The motion passes.

Teacher Report – Sarah Dixon

*teacher grant materials have been ordered, thank you!

Treasurers Report – Ann Hix

Beginning Balance (2/1/24): 133,190.06

Ending Balance (2/29/24): 132,143.25

*Budget for next year – Ann has met with the school to figure out the budget for next year; ideally, we would like to simplify the budget for next year. This would eliminate the need for constant reclassing and voting. We would also set a minimum threshold (ex: \$1,000) that the treasurer has discretion over to allocate to school needs without requiring a vote.

-Ann motions to use the "School Advancement Fund" account at the treasurer's discretionary authority; *Ann made the motion, Steph Giblin seconded. Motion passes.*

Approval of Minutes from February 2024 Meeting

Stephanie Mitchell made a motion, Ann Hix seconded. Motion passes.

Field Trip Discussion

Field Trip budget is about \$18,000. This is a significant amount for a volunteer organization.

*4th grade having charter buses- is it worth it? General consensus is that it is

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Elementary
Yearbook!

\$25



SCAN ME

*Mrs. Grande met with teachers on Tuesday – 4th grade has a hard time finding something that they can do within a school day. We want to be more strategic with the use of our money (this is the main point of the discussion).

*As school continues to grow, do we want to consider asking parents to contribute \$5 to help fund the field trips? This would be done through a portal, where a “fee” is posted to your child’s account. Parents have the option to donate more than \$5 to help sponsor other children.

Ashlie M made a motion to use parents to supplement field trips next year (\$5), Kyle seconded.

Teacher Grant Discussion

*\$7,000 was used for teacher grants this year. There is a pattern that certain teachers utilize the teacher grants every year, and other teachers are not doing it.

*Consider eliminating this in the spring and rolling those funds into the new School Advancement Fund, giving Blaire discretion to help out with specific teacher needs. This would eliminate the Teacher Grant position on PTO.

**Stephanie Mitchell made a motion to eliminate teacher grants from the budget and move it to the School Advancement Fund (and submitted by the school as needed); Steph Giblin seconded. The motion passes.*

Outdoor Project Discussion

*Big Event coming this weekend to get the project started; Landscaping Ninjas coming after that to finish the project.

*Outdoor Projects line item – not being used. Should we roll this into the SAF since we do not have a specific plan for it? *Sarah Seidel moves that if the money is not spent by 7/31, the outdoor projects line item will get rolled into the Student Advancement Fund for general use. Stephanie Mitchell seconded.*

Available Positions for next year’s board:

-President, VP, Secretary, Book Fair, Communications, Carnival Publicity, Carnival Games, Spirit Days/Profit Shares, School Supplies, Sponsorships and T-Shirts, Staff Relations, Variety Show, VIPS, Yearbook, a few grade-level Coordinators

Committee Reports

- Communications & Website – Cheryl Robinson
- Facebook – Leslie Stewart
- Sponsorships & T-shirts – Amy Schielack and Sarah Seidel
- Art Gallery Curator – Kat Thompson
- Book Fair – Nichole Rodriguez and Melissa Poling
Opens April 2nd.
- Carnival – Katie Westerheim, Kimee Kendell
- Dad Patrol – Eric Walters
- Field Day – Eric Walters

15 stations, starting in the morning (Monday, May 13th); 20-30 parent volunteers

- 5k Fun Run – Courtney Collins and Steph Giblin -
- Food Drive – Becky Brooker and Katie Westerheim
- Free Little Library – Heather Jankowski, Tiffany Douget, Kat Thompson
- Garden – Jennifer Nations and Kat Thompson - March 23rd is Big Event they have a meeting with them today.
- Kinder Coordinators – Sarah Seidel
- 1st Grade Coordinators – Jen Williford
- 2nd Grade Coordinators – Ashlee Schoenvogel
- 3rd Grade Coordinator – Leslie Stewart
- 4th Grade Coordinator – Ali Massey
- CASL advocate/ Coordinator – Rachel Forester
- Panthers Helping Panthers – Andria K, Staci C, Nichole R
- Profit Shares/Spirit Nights – Hanna Caroccio
- Scholarships/Grants Coordinator – Stephanie Mitchell

PTO received five teacher grant applications for a total of \$10,559. Applications will be reviewed after the meeting to determine recipients. The deadline for CSISD scholarship applications is Friday, March 8. Please let Stephanie know if you would like to assist with the selection process.

- School Supplies – Nichole Rodriguez
- Staff Relations – Staff Meetings – Ashley and Karli
- Staff Relations – Christmas Luncheon – Angela W, Leslie S, Lindsay C
- Staff Relations – Teacher Appreciation Week - Kristen, Catherine, Jen
Monday- BB Lunch
Massages, coffee bar for other days.
- Staff Relations – Fun Extras! – Meagan K, Catherine (birthdays)
- Teacher Wish List – Sarah Seidel

We can just purchase Amazon gift cards! This should just simplify the process. We can eliminate this role from the PTO board.

- Teacher Workroom – Staci Cocanougher
If you are interested for next year, please reach out to Staci.
- Variety Show – Rachel Mayne and Meagan Jackson
*Remove from the board next year – Mrs. Williams will handle this.
*Have your 4th grader send their stuff in ASAP about what they want to do for the show
- VIPS – Lauren Horton
- Yearbook – Megan Jonasson, Aren Jonasson, and Traci Phillips
Are on Sale!! Buy your book by scanning the QR code or clicking the link below. Please send pictures you would like to share with us to pebblecreekyearbook@gmail.com
<https://www.balfour.com/student-info?smi=101776>
[*Remove this position from the board.](#)

UPCOMING DATES!!!

03/18 - 04/10 ~ Stage Closed to Lunch Visitors, picnic tables out front still available

03/21 ~ PTO Profit Share, Raging Bull Street Tacos at HEB Tower Point - 5-8 PM

03/23 ~ The Big Event Garden Help

03/25 ~ End of Year MAP Testing Window Opens

03/25 ~ 2nd Grade Musical Dress Rehearsal @ 8:30 AM for PCE Students

03/26 ~ 2nd Grade Musical @ 6:00 PM

03/29 ~ Student Holiday, No School

04/01 ~ Staff Development Day, No School

04/02 ~ Book Fair Opens

04/04 ~ Guardian Gala and Galaxy Family Night, from 6:00 - 7:30 PM

04/05 ~ Kindergarten Field Trip

04/08 ~ 1st Grade Musical Dress Rehearsal @ 8:30 AM for PCE Students

04/09 ~ 1st Grade Musical @ 6:00 PM

04/12 ~ Dress Up Day, Wear Crazy Socks

04/15 - 04/19 ~ ELA STAAR for 3rd and 4th Graders, your child's specific testing date will be shared by teachers closer to the date

04/17 ~ 1st Grade Field Trip

04/19 ~ PTO Meeting @ 9:00 AM in cafeteria

04/19 ~ Dash to The Finish Packet Pick Up from 2:30 - 5:30 PM
04/20 ~ Dash to The Finish 5k and 1M Fun Run @ 6:45 AM -7:45 AM (packet pickup);
Race at 8:00am
04/22 - 04/26 ~ Math STAAR for 3rd and 4th Graders, your child's specific testing date
will be shared by teachers closer to the date
04/23 ~ PTO Profit Share, Blue Baker at Mills Circle - 5-8 PM
05/7 – PTO Profit Share, Gringo's All Day!
05/16 ~ 4th Grade Variety Show @ 6 PM
05/22 ~ Kindergarten End of Year Ceremony @ 8:30 AM
05/22 ~ 4th Grade End of Year Ceremony @ 6:00 PM
05/23 ~ 4th Graders Walk the Halls @ 10:30 AM, 4th grade parents welcome to attend
05/23 ~ Last Day of School, Early Release Day @ 12:45 PM

Meeting Adjourned! Thanks for attending! See you April 19th!

***Megan adjourned the meeting at 10:25am.**