

Pebble Creek PTO Meeting Minutes
February 7, 2019

Attendees: Misti Carter, Kelly Chambers, Lara Clark, Staci Cocanougher, Jennifer Greeley, Megan Jonasson, Katherine Kleemann, Kari Krueger, Jennifer Letz, Rachel Mayne, Charlsie McDaniel, Tammy Mogford, Jill Moore, Morgan Moore, Monica Palma, Cheryl Robison, Hearin Schmitt, Ashlee Schoenvogel, Sarah Schuessler, and Adrienne Shields

Pebble Creek Elementary Representatives: Becky Rowlett

Guests: Kelly Book and Sarah Seidel

- I. Call to Order
 - A. Adrienne Shields called the meeting to order at 12:02 PM immediately following the Carnival Meeting.
- II. Welcome Guests
 - A. Adrienne Shields welcomed everyone back and asked guests to introduce themselves.
- III. Approval of Minutes from January 2019 Meeting
 - A. Cheryl Robison moved to approve the January 2019 Pebble Creek Elementary PTO Meeting Minutes. Sarah Schuessler seconded the motion. The motion passed.
- IV. Treasurer's Report – Jill Moore
 - A. Jill complimented the sponsorship committee for their success and presented current financial information.
 - B. Transactions:
 1. Balance as of 12/21/2018: \$30,578.62
 2. Inflow: \$20,048.89
 3. Outflow: (\$1,015.80)
 4. Balance as of 2/4/2019: \$49,611.71
- V. Principal's Report – Adrienne Shields Presented on behalf of Blaire Grande
 - A. There are funds available at the District level to be used by the schools. The Principals are being encouraged to apply for funds for school betterment projects.
 - B. Flu is hitting our school hard. Custodians are working diligently to keep all rooms and surfaces clean. If your child is sick, they are encouraged to stay home.
 - C. We are looking forward to Carnival next month!
 - D. Continued thanks for all you do!!!!
- VI. New Business
 - A. 2019 – 2020 Board Applications - Positions available: Secretary (1), Kinder Coordinators (2), Fun Run/Food Drives (2), Kinder Coordinators (2), Carnival (2), Variety Show (2), VIPS (2), and Yearbook (1-2).
 - B. Citywide PTO – Adrienne Shields
 1. PTO Scholarship – We need volunteers to serve on the scholarship committee. We will be meeting in March to review applications and select a scholarship recipient. Applications are due March 1st.
 2. Teacher appreciation week is May 6th – May 10th
 - C. School Upgrades/Betterment – The stage curtain in the cafeteria needs to be replaced. The week after Spring Break, we will receive information from the District regarding what funds the school will be receiving.
- VIII. Committee Reports and Updates
 - D. Fun Run/Food Drive – Kristen Capener and Lauren Pope

1. The city wide food drive will be held April 29th through May 3rd. The Student Council will assist by making posters to advertise the event as well as to hold/display during drop off/pick up.
- E. Wee Deliver – Kate Morawietz and Sarah Riggs
1. Spring Post Masters were announced on January 31st. Wee Deliver will be open from February - April for Spring.
 2. Please continue to bring in supplies to be used for the letters.
- F. Book Fair – Charlsie McDaniel, Misti Hill Carter and Kelly Chambers
1. Book fair dates for the spring are:
 - a. May 15th: Set up starting at 1:00 tentatively
 - b. May 16th: Book Fair shopping 7:45 am -5:30 pm
 - c. May 17th: Book Fair shopping 7:45 am - 3:30 pm
 - d. The theme for the Fall 2019 book fair will be Arctic Adventure Book Fair: Snow Much to Read!
 - e. We could really use some volunteers to help out in the library when Mrs. Jankowski isn't there on Fridays at 8 am. There are 5 of these shifts available. We also have a shift available this Thursday at 1:45 pm. A sign up genius message for volunteers was sent out via email.
- G. Carnival – Megan Jonasson and Sarah Schuessler
1. We kicked off Carnival on Monday, February 4th with the Basketball Contest starting. Class Baskets information has gone out and they are collecting cash and items all month. Kids Raffle has been collecting toys at the front of the school. Photo Wall will go up soon - kids have started turning in photo forms. Silent Auction items are still needed and very much appreciated. Decorations Committee is doing a fantastic job. The walls are being transformed every day. If you would like to help decorate email Mrs. Rowlett at browlett@csisd.org or Kelly at kellyjbook@yahoo.com. We will be having a soda collection day and a dessert collection day coming soon. Ticket sales begin the last week of February.
- H. Field Day – Whitney Kriel
1. Field Days will be held on May 20-21.
 2. Further details will be provided.
 3. Parents will be needed throughout both days at various stations.
- I. Promotions – Amy Krupa and Lara Clark
1. We made \$126 from the Texas Roadhouse Spirit Night. Monday, February 18th 10am – 3pm will be Spirit Day at Altitude Trampoline Park. Jump for 2 hours for \$15 and we receive 20% of proceeds. Mooyah spirit night is scheduled for 2/21 from 4-9 pm; the more people attend, the higher percentage we receive (it starts at 15%). Hoping to schedule Grub Burger for March, Mad Taco for April, and Spoons for May but waiting to hear back from each of those restaurants.
 2. We will be collecting Box Tops again on February 20th.
- J. Yearbook – Andria Kastner, Teresa Mecham, Ali Massey and Julie Jennings
1. We are continuing make progress on the design portion of the yearbook, which is due on March 5th. We are still accepting and need pictures so please encourage others to upload any photos they may have using the Balfour ImageShare app or they can email them to pceyearbook@hotmail.com.
- K. Staff Relations – Hearin Schmitt, Rachel Mayne, Jennifer Greeley and Brittany Taunton
1. We provided snacks for the January staff meeting on 1/22 (popcorn bar). There is not going to be a February faculty meeting so our next sign up will go out for the March meeting. We are still providing gift cards for teachers' birthdays.
- L. VIPS – Morgan Moore and Jennifer Letz

1. We have a little over 100 volunteers (college and high school) signed up to volunteer with Carnival. A request for parent volunteers will go out in the PTO newsletter. For those volunteers who signed up to help with set-up on Friday afternoon (that time slot is full), a link to the CSISD background check will be sent this week.
- M. T-Shirts – Brittany Bruggman and Staci Cocanougher
1. On Monday, we wrapped up carnival shirts. Online store should be live today 02/07. Student shirts will be green and committee shirts will be blue.
- N. Sponsorships – Maegan Jackson and Katherine Kleemann
1. Over \$20,000 has been raised in sponsorships with more than \$4,000 being raised for the 2019-2020 school t-shirt.
- O. Garden – Candice Hermansen and Tyan Magruder
1. Mulch and compost were put in the bed running alongside the carpool line. Tulips were purchased. The 4th grade teachers are participating in the Journey North project incorporating science, nature, and technology. The committee has met with Big Event volunteers who will be helping us plant the shrubs purchased with the money PTO allocated on March 30. This should be after the tulips have bloomed and the students have collected their research. The committee will freshen up the potted plants in the front of school prior to Carnival.
- P. Variety Show – Sherry Caverlee and Mandi Welborn
1. They had a meeting today with Mrs. Williams to discuss the date for the variety show. The date and other details will be announced at the next meeting.
- Q. Kinder Coordinators – Monica Palma and Ashlee Schoenvogel
1. The committee is gearing up for Valentine’s Day parties on February 14th – each teacher will be doing something small in their classrooms.
 2. The Kinder Rodeo is scheduled for March 7th.
- R. Communications – Cheryl Robison and Kelly Chambers
1. The newsletter deadline is Friday, February 8th and it will be sent home on the 19th. There will be a carnival flyer going home next week on the 11th and then the program will go home on the 25th. Kelly will be sending out emails every week between now and carnival.
- S. Teacher Grants – Adrienne Shields
1. Teacher Grants will be reviewed on Friday, March 8th and announced at the next meeting.
- T. Upcoming Dates:
- Wednesday, February 13 - Spring Pictures
 - Thursday, February 14 - Valentine's Parties
 - Friday, February 15 - First Grade Birthday Celebrations
 - Monday, February 18 - No School
 - Monday, February 18 - 10:00am - 3:00pm - Spirit Day at Altitude
 - Tuesday, February 19 - 2nd Grade Field Trip to OPAS
 - Wednesday, February 20 - Scrabble Club
 - Thursday, February 21 - 4:00-9:00pm - Spirit Night at Mooyah
 - Friday, February 22 - Hat Day
 - Thursday, February 28 - 6:30pm - 1st Grade Program
 - Friday, March 1 - Brown Bag
 - Saturday, March 2 - 11:00am - 4:00pm - CARNIVAL!!
 - Tuesday, March 5 - 3:15pm - Kindness Club
 - Wednesday, March 6 - 4th Grade Birthday Celebrations
 - Thursday, March 7 - Kinder Rodeo/March PTO Meeting
 - Monday, March 11 - Friday, March 15 - Spring Break

VII. Adrienne Shields adjourned the meeting at 12:26 PM.

Respectfully submitted,
Kari Krueger, Secretary