

## Pebble Creek PTO Meeting Agenda January 10, 2019

Attendees: Misti Carter, Kelly Chambers, Lara Clark, Staci Cocanougher, Shawn Henderson, Julie Jennings, Megan Jonasson, Kari Krueger, Amy Krupa, Ali Massey, Rachel Mayne, Charlsie McDaniel, Tammy Mogford, Jill Moore, Morgan Moore, Monica Palma, Lauren Pope, Sarah Riggs, Cheryl Robison, Ashlee Schoenvogel, Sarah Schuessler, Adrienne Shields, and Brittany Taunton

Pebble Creek Elementary Representatives: Becky Rowlett and Kyle Whileyman

Guests: Tammy Green, Erica Hightower, and Robyn Rogers

- I. Call to Order
  - A. Adrienne Shields called the meeting to order at 12:01 PM.
- II. Welcome Guests
  - A. Adrienne Shields welcomed everyone back and asked guests to introduce themselves.
- III. Approval of Minutes from November 2018 Meeting
  - A. Cheryl Robison moved to approve the November 2018 Pebble Creek Elementary PTO Meeting Minutes. Lara Clark seconded the motion. The motion passed.
- IV. Treasurer's Report – Jill Moore
  - A. Jill reported that we haven't had too much activity due to the break other than some Carnival activity and Candy Cane Fun Run.
  - B. She also reminded everyone about the vote in October to move excess funds to school betterment. The move leaves us with \$1,000 in cash reserves.
  - C. All PTO Members are encouraged to turn in reimbursements in a timely manner.
  - D. Transactions:
    1. Balance as of 10/31/2018: \$33,086.97
    2. Inflow: \$569.06
    3. Outflow: (\$1,622.00)
    4. Balance as of 11/30/2018: \$32,034.03
- V. Principal's Report – Blaire Grande
  - A. Pardon our mess in the Enchanted Forest; we have a group working on a teacher leadership project to help provide a storage and easily accessible place for science materials. We are also trying to provide an equitable opportunity for our students to have large meeting spaces for science labs, large group activities, etc. similar to the pods and science labs newer schools have. This will be our meeting space for PTO meetings as we move forward. We added a new PPCD class Monday and needed to shift some people around to make that work. Room 202 was needed so we had to adjust.
  - B. I have requested many ballpark figures for different improvement projects at the school. The cafeteria is a space used by all children every single day, so it is where we are wanting to begin. Here are some items we are considering and getting quotes for: new curtains (current can't be cleaned or will deteriorate), sound boards to help absorb sound, and murals to brighten it up as well as paint.
  - C. Carnival is coming soon and I am so excited!!!
  - D. Students, and teachers, came back with great attitudes and smiles. They have transitioned back to school but will all likely be tired this weekend.

- E. 50 Men will be here soon. Mr. Whileyman shared that he and the team will be making pepper bombs. He also thanked the PTO for their financial support for the supplies.
  - F. I am working on a survey to send to a sample of parents, teachers and students to help gauge traditions, new possibilities, etc. as we start to think about the 2019-2020 school year. Look for that to come to you soon.
  - G. We had a generous donation to the school from the Schenvogel family. We are required to provide the teachers with a lunch or breakfast with a portion of the money to show appreciation (which I LOVE). We will be doing both of those things and still have lots left over for a school improvement project/need. As soon as we get some quotes and ideas on cost I will share with the family before making a final decision on how to use the monies. Once that is confirmed I will also share with the PTO. :)
  - H. Thank you for all you do!!!! Hopefully I can get back for some of the meeting today. If not, I'm sorry I missed seeing you!
- VI. New Business
- A. Board Vote on Budget Item – Adrienne Shields
    - 1. Our garden committee has asked for funds to prep the bed that runs along the carpool lane. Candice will be providing labor at no cost; she would like money for soil, mulch and maybe a few shrubs. Cheryl Robison made a motion to move \$300 from school betterment to the Garden Committee. Staci Cocanougher seconded the motion and the motion passed.
  - B. 50 Men Who Can Cook – Adrienne Shields
    - 1. Adrienne provided further details regarding 50 Men Who Can Cook. It will be February 1st at 6:30 PM. Tickets are for sale for \$60 each at <https://givetokids.csisd.org/apps/pages/50MenWhoCanCook>. Local community and school leaders are selected to prepare their recipe of choice including salads, soups, sides, entrées or desserts to raise money for the CSISD Education Foundation's initiatives: teacher grants, scholarships, literacy programs and Chrissy's Closet. Tickets include entrance into the event and includes all the food you can taste and adult beverages of your choice. This year mystery bags and a raffle will offer guests opportunities to support our schools. You also get to vote for your favorite appetizer/salad/side dish, soup/chili, entrée, and dessert for the awards that will be presented at the end to our Celebrity Chefs. This is an “adult-oriented” event and guests are discouraged from bringing children.
  - C. PTO Board Member Return Form – Adrienne Shields
    - 1. Adrienne asked everyone to please fill out the form if you are a definite yes or no for the 2019-2020 school year. Please turn in your completed form during the meeting.
  - D. Teacher Grants – Adrienne Shields
    - 1. A review committee looked over the teacher grant applications completed this fall and awarded approximately \$1,900. Teachers will have a chance to submit a grant for this spring since we have money remaining in the budget. Approximately \$4,100 is available for the spring.
- VII. Committee Reports and Updates
- A. Fun Run/Food Drive - Kristen Capener and Lauren Pope

1. The December 1st Candy Cane Fun Run brought in a total of 1,032 pounds of food and \$1,403. All donations benefited Brazos Valley Food Bank. First Grade brought in the most food and money at an equivalent of 2,529 pounds, which earned them an extra recess. Since the equivalent of 4 tons of food were collected, Mrs. Grande and Mr. Whileyman were duct taped to the wall during morning assembly on December 10th. When the money was converted to pounds, the grand total was 8,097 pounds of food!
- B. Panthers Helping Panthers – Shawn Henderson
  1. The Panther Tree helped 47 students during the Christmas holiday. Thanks to all who donated. The gifts were very generous and the families were so grateful.
- C. Book Fair – Charlsie McDaniel, Misti Hill Carter, Kelly Chambers
  1. The Spring BOGO Book Fair will be held May 16th from 7:45 AM - 5:30 PM & the 17th from 7:45 AM - 3:30 PM.
  2. Set up is scheduled for 1:00 PM on May 15th.
  3. A Sign-Up Genius will be sent out for volunteers.
- D. Carnival – Megan Jonasson and Sarah Schuessler
  1. Carnival is scheduled for March 2<sup>nd</sup> from 11:00 AM – 4:00 PM.
  2. We have seven weeks until Carnival and things are going well.
  3. We are still in need of volunteers for Silent Auction, Parties and Baskets.
  4. We also need donations for silent auction and class baskets.
- E. Promotions – Amy Krupa, Lara Clark
  1. We have our Texas Roadhouse Spirit Night on January 14th from 5-9:00 PM.
  2. In February, we plan to go to Altitude on President's Day and Mooyah on another day.
  3. We would love to have other suggestions.
- F. Yearbook – Andria Kastner, Teresa Mecham, Ali Massey, Julie Jennings
  1. As of Monday, January, 7<sup>th</sup>, we are at 240 sales (last year we sold 238). The yearbook cover was submitted on Dec 14th and we should receive a proof soon. The teachers have a staff meeting on Jan 22<sup>nd</sup>, we plan to get a set of rough class pages in front of them so they can review and proof. PLEASE upload any pictures that you currently have. Also, please upload the pictures as you take them so we know where we're sitting with pics, what we need and what we don't. The final deadline to submit the yearbook design is March 5th.)
- G. Staff Relations – Hearin Schmitt, Rachel Mayne, Jennifer Greeley, Brittany Taunton
  1. The teachers really enjoyed the Olive Garden lunch as well as their Cookies, Coffee and Cocoa.
  2. The next staff meeting is on January 22<sup>nd</sup>. The theme is TBD.
- H. T-Shirts – Staci Cocanougher, Brittany Bruggman
  1. Shirt colors have been chosen for Carnival. We will also be placing a second order for the regular Pebble Creek Elementary shirts/pullovers.
- I. Wee Deliver – Kate Morawietz, Sarah Riggs
  1. Wee Deliver will be opening back up for the spring at the end of January when we induct new postmasters and stamp winners.
- J. Communications – Cheryl Robison, Kelly Chambers
  1. Newsletter submissions are due January 11<sup>th</sup>.

2. Please send Cheryl any pictures of Candy Cane Fun Run that you have.
- K. Sponsorships – Adrienne Shields
1. Adrienne gave a huge shout out to the Sponsorship Committee. Thus far, \$11,675 has been received with another \$5,000 in verbal commitments. We are hoping to finish at \$17,000.
- L. Upcoming Dates:
1. Monday January 14 - Spirit Night at Roadhouse - 5-9pm
  2. Monday January 21 - No school
  3. Friday January 25 - Team Jersey Day
  4. February 1<sup>st</sup> – 50 Men Who Can Cook at 6:30pm
  5. April 29<sup>th</sup> – May 3<sup>rd</sup> – Annual City Wide PTO Schools Out Food Drive
  6. May 6<sup>th</sup> – 10<sup>th</sup> – Teacher Appreciation Week
- M. Adjournment
1. Adrienne Shields adjourned the meeting at 12:23 PM.

Respectfully submitted,

Kari Krueger  
Secretary