

Pebble Creek PTO Meeting Agenda
October 4, 2018

Attendees: Sherry Caverlee, Kelly Chambers, Lara Clark, Staci Cocanougher, Jennifer Greeley, Shawn Henderson, Megan Jonasson, Katherine Kleemann, Jennifer Letz, Ali Massey, Jill Moore, Charlsie McDaniel, Teresa Mecham, Kate Morawietz, Monica Palma, Lauren Pope, Sarah Riggs, Cheryl Robison, Hearin Schmitt, Ashlee Schoenvogel, Sarah Schuessler, Adrienne Shields, Brittany Taunton, and Mandi Welborn

Pebble Creek Elementary: Blaire Grande and Becky Rowlett

Guests: Tammy Green, Stacey Kiessling, Monica Taylor and Cassie Wagner

- I. Call to Order
 - a. Adrienne Shields called the meeting to order at 12:00 PM.
- II. Guest Speaker: Cassie Wagner from CapRock Health
 - a. Caprock Health is hosting a 5K on Saturday, November 3, 2018 to benefit local schools. Registration begins October 2nd at caprockhealthsystems.com. Warm-ups will begin at 7:35 AM and winners will be announced following the race at 9:15 AM. Prizes include Apple Watches, Amazon Echos, gift cards and more. Monetary prizes will be awarded to the top 3 PTO's with the most registered runners. 1st = \$750, 2nd = \$500 and 3rd = \$250.
- III. Approval of Minutes from September 2018 Meeting
 - a. Cheryl Robison moved to approve the September 2018 Pebble Creek Elementary PTO Meeting Minutes. Mandi Welborn seconded the motion. The motion passed.
- IV. Treasurers Report – Jill Moore
 - a. Jill presented the financials and highlighted areas including Book Fair and Teacher Wish List.
 - b. Jill also provided information regarding \$7,235 of school betterment funds that were in the prior year's budget. Mandi Welborn made a motion to move \$7,235 to the current budget to be used for school betterment. Sarah Riggs seconded the motion. The motion passed.
 - c. Balance Sheet as of September 30, 2018:
 - i. Beginning Balance: \$50,741.86
 - ii. Inflow: \$1,740.79
 - iii. Outflow: \$13,782.78
 - iv. Ending Balance: \$38,699.87
- V. Principal's Report – Blaire Grande
 - a. Special thanks to Becky Rowlett for the work she is doing to spruce up the PTO meeting room. The room is also being used by teachers for planning meetings.
 - b. We are excited about Family Night tonight! There will be activities throughout the school. Students can sign-in and 2 \$10 book fair gift cards will be drawn tomorrow.
 - c. Wee Deliver started today. Stations will be added to the classrooms, so students have additional opportunities to write letters.
 - d. Efforts are being made to replace the gym sound system with a new wireless system. Cost to the school is minimal, potentially around \$60.
 - e. Mrs. Grande is working with the city and CSISD regarding the playground gates.
 - f. Rezoning was discussed at length. The rezoning is still in the planning stage but items such as location, potential number of students, portables, class sizes, etc. were discussed. There is a public hearing tonight for anyone interested.
 - g. As events are scheduled at Pebble Creek Elementary, attendees will be given a RSVP link to register prior to the event. Visitor badges will be pre-printed for those registering in an effort to make check-in more efficient.
- VI. New Business – Adrienne Shields
 - a. We worked with Forest Ridge to order more Key Fobs to save on postage. Those should be in soon – they will be sold in the front office for \$2 each.

- b. Teacher Grants – Adrienne emailed the Teacher Grant letter on September 24th – those applications are due October 26th. 2-3 PTO members are needed to review the applications and then meet to discuss and make funding decisions. The Education Foundation will be presenting their grants on November 7th. We will wait to make selections following Education Foundation announcements.
- c. Board Position Vote for Yearbook Committee – Adrienne Shields
 - i. Mandi Welborn moved to approve Julie Jennings for Yearbook Committee. Cheryl Robison seconded the motion and the motion passed.

VII. Committee Reports and Updates

- a. City Wide PTO – Adrienne Shields
 - i. The Grant Patrol, through the CSISD Education Foundation, will be going around to the schools on Wednesday, November 7th from 8:00 AM to 1:00 PM. They will be awarding \$150,000 in Innovative Teaching Grants.
 - ii. 50 Men Who Can Cook is scheduled for February 1, 2019. The event raises money to support: innovative teaching grants, scholarships, Success 24/7, Pre-K/Head Start book voucher program and Chrissy's Closet.
 - iii. River Bend Elementary will be opening in Fall 2019 which means CSISD will be adjusting boundaries. Issues that are being considered: Moving students into Pebble Creek zone since the campus is underutilized. A public forum was held Wednesday, 10/03 and another will be held Thursday, 10/04 at 5:30 PM – more information is on CSISD.org.
- b. Book Fair – Charlsie McDaniel, Misti Hill Carter, Kelly Chambers
 - i. Book Fair is in full swing! Family Dinner Night is Thursday from 6:00-8:00 PM with Texas Roadhouse and activities in each grade level hallway. There will be a scavenger hunt and 2 winners will receive a \$10 gift certificate to the book fair. In each hall we will have the following activities: Kindergarten - flashlight reading, First - Bookmark creation, Second - Osmo games, Third - Family board games and Fourth - Math bedtime stories. Thursday is the last day for the book fair, but books can continue to be purchased online until October 14th. PCE receives 25% of the pretax sales. Kindergarten was the big winner in the All for Books contest and they will get a popsicle party the week of Oct. 9. Our students generously donated \$1,282 for new books in our library and Scholastic will match that and distribute to reading programs nationwide. Mrs. Jankowski is working on her book order.
- c. Fun Run/ Food Drive – Kristen Capener, Lauren Pope
 - i. Candy Cane Fun Run is scheduled for Saturday, December 1st. More details coming soon.
- d. Carnival – Megan Jonasson, Sarah Schuessler
 - i. We are still looking for a few more people to fill some spots. We also will be setting the date for our first meeting this month. We need 2 people to help with silent auction. We already have a great list of donors and items to start from. We also need 1 person to help with parties and 1 to help with class baskets and others for logistics and basketball. As we have done in the past, we are asking each PCE PTO Board Member to donate item(s) for auction/kids raffle.
- e. Garden – Candice Hermansen, Tyan Magruder
 - a. The garden looks great! Candice will be adding themed items for Halloween.
- f. Kinder Coordinators – Monica Palma, Ashlee Schoenvogel
 - a. We met yesterday and have a great group of kinder parents!
- g. Panthers Helping Panthers – Shawn Henderson
 - a. We sold 400 lollipops and made \$350. This money was used to help 18 panthers during book fair and remaining money will be used at Christmas.
- h. Promotions – Amy Krupa, Lara Clark
 - a. \$580 was raised at Freddy's which is 30% of the Pebble Creek sales that evening. We are working with Taco Casa to confirm a date.

- b. Box Tops are due Friday, October 12th.
 - i. School Supplies – Monica Brown
 - a. School supplies are completed.
 - j. Staff Relations – Hearin Schmitt, Rachel Mayne, Jennifer Greeley, Brittany Taunton
 - a. A sign-up will be coming out for our next event. We are encouraging everyone to participate.
 - k. Sponsorships – Maegan Jackson, Katherine Kleemann
 - a. We are working on a strategy to recoup lost sponsorship dollars from t-shirt sales and are focused on working to raise even more money due to the potential increase in students during the next school year.
 - l. T-shirts – Brittany Bruggman, Staci Cocanougher
 - a. T-shirts were delivered to all students and staff members two weeks ago. Online ordering for additional gear remains open and will close October 15th.
 - m. VIPs – Morgan Moore, Jennifer Letz
 - a. Nothing to report currently.
 - n. Wee Deliver – Kate Morawietz, Sarah Riggs
 - a. Post Masters were sworn in this morning and mail delivery is open today.
 - o. Yearbook – Andria Kastner, Teresa Mecham, Ali Massey
 - a. September was a great month for yearbook sales! We plan to promote yearbook sales throughout October. A table will be set up during Family Night to help promote sales. Deadline to order a yearbook is October 31st; visit <http://www.balfour.com>. We are asking everyone to please submit photos for yearbook through Image Share app or pceyearbook@hotmail.com.
 - p. Communications – Cheryl Robison, Kelly Chambers
 - a. Deadline for the October 22 newsletter is Wednesday, October 10th.
- VIII. Upcoming Dates
- a. Thursday, October 4 – Book Fair Dinner (6-8pm)
 - b. Monday, October 8 – Student Holiday/Parent Conference Day
 - c. Tuesday, October 23 – Parents Matter (6:30-8pm); 1st Grade Field Trip
 - d. Thursday, October 25 – 4th Grade Field Trip to Austin
 - e. Friday, October 26 – Crazy Hair Day
 - f. Wednesday, October 31 - Fall Parties
 - g. Wednesday, November 14 – Picture Retakes
- IX. Meeting Adjourned
- a. Adrienne Shields adjourned the meeting at 12:50 PM.

Respectfully submitted,
Kari Krueger, Secretary