

Pebble Creek Elementary PTO Board Meeting
September 4, 2014

Board Members Present: Goly Apgar, Kelli Backstrom, Raynee Beaty, Sandy Beavers, Sherry Caverlee, Amanda Crisp, Stephanie Davidson, Cynthia Davis, Tammie Dawson, Kara Gidley, Nicola Harris, Jill Homeyer, Ginger Howard, Lisa Hunziker, Andria Kastner, Kari Krueger, Jennifer Miller, Tammy Mogford, Katie Newton, Sarah Riggs, Kim Russell, Alison Sawyer, Daphanie Thomasson, Lynda Trenary, and Jodi Warner

Guests, Teachers and/or Staff Present: Trisha Deluna, Jennifer Greeley, Sarah Hibbs, Emily Johnson, Teresa Mecham, Jacqueline Ott, Annette Roraback, Adrienne Shields, Josh Symank, Deborah Veley and Chris Williams

Call to Order: Jodi Warner called the meeting to order at 12:02 pm.

All attendees were welcomed and introduced. An overview of the Pebble Creek Elementary PTO Board was given.

Approval of Minutes: A motion was made by Ginger Howard to approve the May 2014 minutes. Kim Russell seconded the motion. All were in favor and none were opposed. The minutes were approved.

Treasurer's Report: Ginger Howard

- Budget:
 - Beginning Balance: \$46,195.82
 - Ending Balance: \$33,582.32
 - Deposits: \$0
 - Disbursements: \$12,613.50
- Overview of business procedures was presented.
- If additional forms or information is needed, information can be found in the PTO closet, on the Pebble Creek Elementary PTO website or by contacting Ginger Howard.
- Monthly financial statements will be emailed to board prior to a scheduled meeting. Please review and bring any questions to the meeting and/or contact Ginger Howard prior to the meeting for clarification.

Principal's Report: Annette Roraback

- Great start to the new school year.
- A different format was used for Parent Orientation this year. Feedback is appreciated.
- Theme of the year: “Let’s Build!”
- Update was given regarding construction.
- Enrollment numbers were provided and staff updates were provided.
- Staff development went well. Focus is on CHAMPS.
- Overview was given regarding state mandated testing and how the school is graded.
- Special thanks was given to all of the volunteers who share their time, talents and resources with Pebble Creek Elementary.

Old Business:

Committee Reports:

Candy Cane Fun Run: Alison Sawyer/Cynthia Davis

- Save the Date: Saturday, December 13, 2014
- Proceeds benefit the Brazos Valley Food Bank

School Supplies: Presented by Jodi Warner on behalf of Monica Brown

- 145 School Supply kits were purchased, which is an increase over the 2013-2014 school year.

Communications: Tammy Mogford

- Newsletter will be distributed every six weeks. Initial newsletter will be printed and the others will be available online (pebblecreekpto.org) to keep costs down.
- A group email will be created.
- Submit information regarding events, volunteer needs, etc. and Tammy will post to the site.

Kinder Coordinators: Amanda Crisp/Kim Russell

- BooHoo Ya-Hoo Welcome Breakfast was held and was a great event.

Promotion: Presented by Jodi Warner on behalf of Jacqueline Knoop and Stephanie Stapp

- Box top and Target fliers were included in weekly folders.
- Spirit Nights were announced.

New Business: Jodi Warner

Elections:

- A motion was made by Sherry Caverlee to elect four new members to the Pebble Creek Elementary PTO. Alison Sawyer seconded the motion. All were in favor and none were opposed. The new members are:
 - Yearbook: Lynda Trenary, Stephanie Davidson and Andria Kastner
 - VIPS: Lisa Hunziker

Directory:

- Information was provided regarding the directory and how to access the information once available.

Business Procedures:

- **Website:** Information for the PTO Meetings will be posted to the website the week prior to the meeting. Information needs to be submitted to Tammy Mogford in a timely manner to ensure all documents are available on the website as needed.
- **Calendar:** Though the calendar for most events has been established, there are some events/meetings that are TBD at this time due to outside factors. Be sure to review the school calendar often to ensure you are up to date on all activities and events.
- **How To's:** Information was given regarding quorum, item location for PTO supplies, and communication with volunteers and potential volunteers.

Key Tags:

- Information was provided regarding the new key tags that are available for access to CSISD schools.

Other New Business:

Volunteer Open House: Jodi Warner

- A Volunteer Open House will take place soon in an effort to recruit volunteers and educate parents regarding the various volunteer activities. If you have a volunteer need, let the VIPS Committee know so that they can ensure you have a presence at the Volunteer Open House.

Fundraising: Jodi Warner

- An Ad-Hoc committee is going to be established to review Pebble Creek Fundraising opportunities. If you are interested in joining, contact Jodi Warner.

Wee Deliver: Raynee Beaty/Jennifer Miller

- Wee Deliver is in need of supplies. Donations for Wee Deliver can be placed in the PTO closet.

Reading/Math: Josh Symank

- Update was given regarding changes to the reading and math initiatives for students.

Staff Appreciation: Kelli Backstrom

- Donations are requested and appreciated for the staff meetings.

Meeting Adjourned: The meeting was adjourned at 1:07 pm.

Respectfully submitted,
Kari Krueger, PTO Secretary

